

Minutes of the Starke County Public
Library System's Board Meeting
September 9, 2025

Members Present:

Kim Gingher, Steve Dodge, Susan Lucas, Ruth Bailey, Rebecca Despot

Non – Members Present:

Kathleen Bowman – Director

- I. **Call to order** –Kim Gingher called the meeting to order at 4:30 P.M.
- II. **Public Comment:** There was no public comment.
- III. **Amendment/Acceptance of Proposed Agenda**
Steve Dodge made the motion to approve the agenda as presented.
Rebecca Despot seconded; motion passed unanimously.
- IV. **Approval of Minutes**
Steve Dodge made the motion to accept **August 12, 2025, Regular board meeting minutes** as written. **Susan Lucas** seconded; motion passed unanimously.
- V. **Approval of claims for September 2025**
Susan Lucas made the motion to approve the **Allowance of Accounts Payable Voucher in the amount of \$177,625.75 for September 2025.** **Steve Dodge** seconded; motion passed unanimously.
- VI. **Financial Reports were given by Director Bowman.**
 - A. Depository and Cash Reconciliation
Director Bowman discussed the depository and cash reconcilements for Key Bank and 1st Source bank for the month of August 2025.
 - B. Fund Report
Director Bowman informed the board how the fund report balance should always match the depository and cash reconciliation balances.
 - C. Appropriation Report
Director Bowman informed the board we are on track with spending.
 - D. Revenue Report
Director Bowman informed the board there was nothing out of the normal in the revenue report for the month of August 2025.

VII. Director's Report

The Director's Report was given by Director Bowman. Information pertaining to Dolly Parton's Imagination Library and upcoming Professional Development Opportunities.

VIII. Monthly Statistical Report

The August 2025 Monthly Statistical report was given by Director Bowman.

IX. Personnel Actions

Steve Dodge made the motion to approve the September Personnel Actions. **Susan Lucas** seconded; motion passed unanimously.

X. New Business

A. Work from Home Policy Amendment

Steve Dodge made the motion to approve the Work From Home Policy as presented. **Ruth Bailey** seconded; motion passed unanimously.

XI. Any additional business to come before the board

The Board discussed the results of Beyond the Book Festival held on September 6, 2025. The attendance in total was 456, with 204 turning out for the Bluey Storytime and Photo Op.

XII. Adjournment

Ruth Bailey made the motion to adjourn the **September 9, 2025** regular board meeting. **Steve Dodge** seconded; motion passed unanimously.
Time 4:53 P.M.