

Minutes of the Starke County Public
Library System's Board Meeting
October 14, 2025

Members Present:

Kim Gingher, Steve Dodge, Susan Lucas, Ruth Bailey, JoAnne Bailey

Non – Members Present:

Kathleen Bowman—Director & Kathryn Lynch—HR/Business Office Coordinator

- I. **Call to order** –Kim Gingher called the meeting to order at 4:15 P.M.
- II. **Public Comment:**
- III. **Amendment/Acceptance of Proposed Agenda**
Steve Dodge made the motion to approve the agenda as presented.
JoAnne Bailey seconded; motion passed unanimously.
- IV. **Approval of Minutes**
 - A. **Steve Dodge** made the motion to accept **September 9, 2025, Budget Hearing Minutes** as presented. **JoAnne Bailey** seconded; motion passed unanimously.
 - B. **Steve Dodge** made the motion to accept **September 9, 2025, regular Board Meeting Minutes** as presented. **JoAnne Bailey** seconded; motion passed unanimously.
- V. **Approval of claims for October 2025**
Ruth Bailey made the motion to approve the **Allowance of Accounts Payable Voucher in the amount of \$232,602.41 for October 2025**. **Steve Dodge** seconded; motion passed unanimously.
- VI. **Financial Reports were given by Director Bowman.**
 - A. **Depository and Cash Reconciliation**
Director Bowman discussed the depository and cash reconcilements for Key Bank and 1st Source bank for the month of September 2025.
 - B. **Fund Report**
Director Bowman informed the board how the fund report balance should always match the depository and cash reconciliation balances.
 - C. **Appropriation Report**
Director Bowman informed the board we are on track with spending.

D. Revenue Report

Director Bowman informed the board there was nothing out of the normal in the revenue report for the month of September 2025.

VII. Director's Report

The Director's Report was given by Director Bowman. Information pertaining to Dolly Parton's Imagination Library and upcoming Professional Development Opportunities.

VIII. Monthly Statistical Report

The September 2025 Monthly Statistical report was given by Director Bowman.

IX. Personnel Actions

There are no personnel actions to come before the board.

X. New Business

A. 2026 Budget Adoption

Steve Dodge made the motion to approve the **2026 Budget Adoption** as presented. **JoAnne Bailey** seconded; motion passed unanimously.

B. Health Insurance

Steve Dodge made the motion to approve the **Library Health Insurance** as presented. **JoAnne Bailey** seconded; motion passed unanimously.

XI. Any additional business to come before the board

Kathryn Lynch informed the board that she received the proposal for the accounting software move to BS&A and answered any questions they had about the quote, the motion will come to the board at the next board meeting.

XII. Adjournment

Ruth Bailey made the motion to adjourn the **October 14, 2025** regular board meeting. **Steve Dodge** seconded; motion passed unanimously.
Time 5:00 P.M.